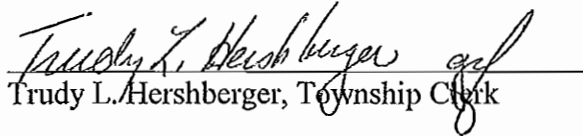


NOTICE OF THE BEDFORD TOWNSHIP COMMITTEE OF THE WHOLE MEETING

8100 Jackman Road
Temperance, MI 48182
(734) 847-6791

The Bedford Township Board will hold a Committee of the Whole meeting on Thursday, October 8th, 2015 at 7:00 p.m. for the Finance Committee to present and discuss future funding of special fund budgets that have expired millages or millages that may be expiring. The meeting will be held upstairs in Conference Room C.


Trudy L. Hershberger, Township Clerk

9/23/2015
2:00 p.m.

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72 (2) (3) and the Americans With Disabilities Act (ADA)

The Township of Bedford will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon one week's notice to the Township of Bedford. Individuals with disabilities requiring auxiliary aids or services should contact the Township of Bedford by writing or calling the following:

Greg L. Stewart, Township Supervisor
8100 Jackman Road, P.O. Box H
Temperance, MI 48182
Telephone: (734) 847-6791

A copy of this notice is on file in the office of the Clerk

BEDFORD TOWNSHIP BOARD COMMITTEE OF THE WHOLE MEETING

**8100 JACKMAN ROAD
CONFERENCE ROOM C**

October 8, 2015

7:00 P.M.

AGENDA

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. ITEMS FOR DISCUSSION (on future funding, present spending and 2016-17 budget)

- A) Lake Erie Transit Fund
- B) Police Fund
- C) Library Operating Fund
- D) Fire Department Fund

4. PUBLIC COMMENT (Comments limited to 3 minutes for board agenda items)

ADJOURNMENT

The Township of Bedford will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon one week's notice to the Township of Bedford. Individuals with disabilities requiring auxiliary aids or services should contact the Township of Bedford by writing or calling the following:

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Public Comment Time

Bedford Township operates under rules of parliamentary procedure, which states, "Citizens have the right to attend the meetings and be permitted to address the body on matters that are relevant to business". The Township Board furthermore "Encourages" your input, addressing the Board through the Chair. Public Comment time is an opportunity for comments and questions, please be respectful to the Board, audience and outside viewers. Board members shall also respect those addressing the board. Thank you for your participation.

Memo

To: Township Board Members
From: Finance Committee
Date: September 25, 2015
Re: **FINANCE COMMITTEE PRESENTATION OF DISCUSSION
ITEMS FOR COMMITTEE OF THE WHOLE MEETING,
Thursday, October 8, 2015**

The attached pages outline four upcoming funding issues the Finance Committee members would like to begin discussing with the entire board – some of which will require board decisions in a few months. There are probably other funding issues we could discuss as a board, but the issues to be highlighted at this meeting are: (1) Lake Erie Transit Millage Fund; (2) Police Millage Fund; (3) Library Operating Fund; and (4) Fire District Fund.

The Committee has outlined the underlying issues as we understand them, has suggested potential options or alternatives for consideration, and identified possible board decisions needed to resolve the projected funding problems. The Committee would encourage and welcome each board member's input and suggestions of how to proceed from this point. Thank you in advance for your input.

LAKE ERIE TRANSIT MILLAGE FUND

ISSUES TO DISCUSS

1. Current millage funding (.2464 mills, voted 8/12 expires 12/15) does NOT generate sufficient funds to pay for current level of services provided (shortfall of approx.. \$55,000 per year)

Current millage revenues	\$240,000
Current expenditures	<u>(\$295,000)</u>
Annual Shortfall	<u>(\$55,000)</u>

2. Fund Balance at June 30, 2015 \$ 79,776
- These funds will not cover monthly expenses for more than four months (July – October 2015)
 - December 2015 millage is the final year on the current millage levy, and will be collected in March 2016
 - With only four months reserves in the Fund Balance as of 6/30/15, there will not be LETC funds available to pay for operating expenses for the months of November 2015 – February 2016 (about \$80,000)
 - Options for funding the shortfall until 12/15 millage collection in March 2016:
-Borrow funds from General Fund, to be reimbursed when millage funds are collected in March 2016 (estimated 4 months @ \$20,000 per month = \$80,000)

3. Projected millage revenues to be collected in March 2016	\$240,000
Less: reimbursement to General Fund for Nov.2015-Feb.2016	<u>(\$80,000)</u>
	\$160,000
Less: operating expenses for March – June 2016 (\$20K/mo.)	<u>(\$80,000)</u>
Projected Fund Balance at 6/30/16	<u>\$80,000</u>

(this amount will only cover 4 months-July-Oct. 2016 – with no millage revenue collected until March 2017 – if renewed or increased)

4. BOARD DECISION NEEDED

- Continue Dial-A-Ride services or not (seek millage renewal or increase)?
 - Renewal only will require reduction in services to match funding
 - Increase would allow continuation of current level of services
- If to continue services, must seek either renewal or increased millage on August 2016 ballot, to be reflected on December 2016 tax bills (to be collected in March 2017)
- IF millage ballot issue FAILS on August 2016 ballot, Bedford Dial-A-Ride services to be eliminated effective 10/31/16 (when LETC funds are exhausted) – UNLESS Board agrees to fund operations with General Fund monies. (Could also decide to place millage renewal or increase on November 2016 ballot)

LAW ENFORCEMENT (POLICE) MILLAGE FUND

ISSUES TO DISCUSS

Current millage: .40 mills (voted August 2012 – expires December 2019)

Fund Balance at June 30, 2015		\$207,000
Projected revenues – 2015-2016	\$390,000	
Less: Projected expenditures – 2015-2016	<u>(\$525,000)</u>	<u>(\$135,000)</u>
Projected Fund Balance – June 30, 2016		\$72,000
Projected revenues – 2016-2017	\$390,000	
Less: Projected expenditures – 2016-2016	<u>(\$525,000)</u>	<u>(\$135,000)</u>
Projected Fund Balance – June 30, 2017		<u>(\$63,000)</u>

1. The current millage revenue (.40 mills) generates enough to fund only three (3) deputies – not four (4) deputies as originally projected
2. The Police millage fund is projected to run out of money by May 2017 (with three more years to go on the current millage term)
3. Options/alternatives to funding shortfall dilemma: **(BOARD DECISION NEEDED)**
 - Reduce four (4) contracted deputies to three (3) deputies (savings ~ \$115,000/yr)
 - Shift one (1) contracted deputy from Police Millage Fund to General Fund
 - Seek additional Police Millage for balance of current term (Dec. 2016-Dec. 2019)
 1. increase of .20 mills (to total of .60 mills) for balance of current term (would generate ~\$190,000 per year in additional funds – enough to continue funding of four contracted deputies out of millage funds plus other expenses)
 2. Place on August 2016 ballot

LIBRARY OPERATING FUND

ISSUES TO DISCUSS

.25 Operating millage expired December 2011

Fund Balance as of June 30, 2015		\$541,638
Projected revenues – 2015-2016	600	
Less: Projected expenditures – 2015-2016	<u>(\$300,000)</u>	<u>(\$299,400)</u>
Projected Fund Balance – June 30, 2016		\$242,238
Projected revenues – 2016-2017	300	
Less: Projected expenditures – 2016-2017	<u>(\$150,300)</u>	<u>(\$150,000)</u>
Projected Fund Balance – June 30, 2017		\$ 92,238
Projected revenues – 2017-2018	100	
Less: Projected expenditures – 2017-2018	<u>(\$155,100)</u>	<u>(\$155,000)</u>
Projected Fund Balance – June 30, 2018		<u>(\$ 62,762)</u>

BOARD DECISION NEEDED

1. How to fund Library building operating expenses after fund balance is exhausted?
 - General Fund pay for operations (about \$150,000 + per year)
 - Seek millage to provide revenues to cover building operations (.20 mills would generate about \$190,000 per year)

FIRE DISTRICT FUND

ISSUES TO DISCUSS

1. Current 1.0 millage – voted August 2012, expires with December 2016 tax bills
 - Seek millage renewal (or increase) on August 2017 ballot?
 - (Personal opinion: seek renewal (only) for operations (excluding equipment replacement needs))
2. Develop prioritized list of equipment and facilities needed over the next ten years (to be funded by separate millage proposal)
 - Seek separate .50 mills increase on August 2017 ballot for equipment replacement and facilities improvements (generates about \$450,000/ yr.)
 - For ten (10) years?
 - For five (5) years?